

**CALL FOR PROPOSALS FOR ECO-SMART  
INITIATIVES GRANT COMPETITION  
in Khobi and Poti Municipalities**

**Date of Issuance:**

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Tbilisi, Georgia

## **INSTRUCTIONS**

### **1/BACKGROUND**

The “Greening the Future: Advancing Rights and Stability” (GFP) project, funded by the Government of Denmark and implemented by UNDP, aims to accelerate inclusive and green transition and foster responsive governance in the Eastern Neighborhood region.

In Georgia, the project contributes to reducing territorial disparities by facilitating inclusive, area-based development and a green transition in the municipalities of Poti and Khobi. The project adopts a holistic approach to interventions, focusing on strengthening key enablers of the green transition and targeting specific green transition-related sectors and communities.

The Greening the Future project develops people-centered and innovative solutions that promote a green and just transition, ensuring the green transition is locally driven, inclusive, just, and resilient. Focusing initially on the Poti and Khobi municipalities, the project aims to create scalable, evidence-based models for local economic development and citizen engagement, ultimately fostering resilient, sustainable, and low-emission communities across Georgia.

The project aims to:

- Foster green and just transition in targeted municipalities.
- Support climate action and build climate resilience through energy efficiency, renewable energy, sustainable mobility, and nature-based solutions.
- Engage citizens, businesses, and civil society organizations in local climate action and sustainable economic development.
- Enhance economic opportunities through skills development, circular economy and green jobs.

Georgia faces accelerating climate risks that are already affecting communities and local economies. The Black Sea coastal zone — including the Rioni River delta around Poti and neighboring Khobi—is identified as particularly vulnerable to sea-level rise, storm surges, coastal erosion, and more intense rainfall and flooding. These hazards threaten infrastructure, livelihoods, and sensitive ecosystems such as the Kolkheti Lowland wetlands, underscoring the need for locally led resilience and risk-reduction measures.

Nationally, Georgia has increased its climate ambition. The draft updated Nationally Determined Contribution (NDC 3.0.) commits to a limiting target of 47% below the 1990 level of its national total net greenhouse gas emissions by 2030 and outlook for 2035 target level to 50%. This is operationalized through the 2030 Climate Change Strategy and Action Plan. These commitments require deep mitigation across energy generation and transmission, buildings, transport, industry, waste, agriculture, and forestry,

as well as parallel adaptation efforts to protect people and assets from already observed and expected climate impacts.

Georgia's [Fifth National Communication to the UNFCCC \(NC5\)](#) provides an updated national picture of greenhouse-gas trends, sectoral mitigation pathways, and adaptation priorities, and emphasizes the importance of sub-national action and stakeholder engagement to translate policy into local results—especially in climate-exposed regions.

Communities in the project municipalities (Khobi and Poti municipalities) face growing challenges, including inefficient energy use, waste management, and the need to adopt sustainable practices that enhance resilience to climate change. At the same time, local communities have the capacity to become active agents of change, advancing the green transition through collective action and locally grounded initiatives.

Both **Khobi and Poti Municipalities have joined the initiatives of the Covenant of Mayors**, committing themselves to reduce greenhouse gas emissions and develop / implement Sustainable Energy and Climate Action Plans (SECAPs) aligned with 2030 targets. To ensure that these commitments translate into tangible results and that the transition remains inclusive, it is essential that **civil society actors** play an active role — contributing their expertise, mobilizing local communities, and fostering meaningful, community-based climate actions.

To respond to pressing local challenges and opportunities, **Eco-Smart Portfolios for Poti and Khobi** have been developed under the “Greening the Future” project. The portfolios are designed as integrated frameworks that bring together - Sustainable Communities, Citizens and Neighborhoods, Waste Circularity, Green HORECA, Business and Tourism, Green Port and Logistics, Green Skills Craftsmanship/Hub Climate Resilience - into a coherent set of local priorities. They address the municipalities’ specific vulnerabilities, while simultaneously unlocking their potential as hubs for innovation, green skills, and eco-entrepreneurship. The Eco-Smart Portfolios provide a roadmap for community-driven solutions where civil society organizations can play a central role in turning vision into tangible results for citizens.

Civil society actors — including NGOs, grassroots groups, youth organizations, community-based associations, academia, and informal networks — are critical drivers of the green transition. They play a key role in:

- **Raising awareness and changing behaviors** through campaigns, competitions, and education that build a culture of sustainability and empower citizens to take action in their everyday lives.
- **Empowering communities and amplifying local voices**, particularly those of vulnerable groups such as Internally Displaced People (IDPs), women, and youth, ensuring that the transition is equitable and inclusive.
- **Implementing practical solutions and pilot initiatives** in areas such as waste reduction, renewable energy, water and air quality management, climate-smart agriculture, and nature-based urban solutions that directly benefit communities and demonstrate replicable models.
- **Leveraging digital innovation and citizen science** to improve data collection, transparency, and public engagement in local decision-making on climate issues.

By testing new ideas, demonstrating innovative models, and fostering local ownership, civil society contributes to systemic change and empowers communities to adopt sustainable practices, thereby strengthening their climate and energy resilience.

Through small-scale, community-driven initiatives, the call will fund projects that support the implementation of eco-smart portfolios, pilot innovative solutions, promote digital engagement, and strengthen community resilience in key areas such as circular economy, waste management, renewable energy, urban greening, climate-smart agriculture, citizen science, innovations, water and air quality, sustainable mobility, and eco-tourism.

## 2/ PURPOSE

The **primary objective** of the call is to empower and enable civil society actors to contribute to a green and just transition in Khobi and/or Poti municipalities by implementing **community-driven, innovative, and practical eco-smart initiatives** that address climate change challenges at the local level, promote eco- and smart-city solutions, and empower communities to take ownership of sustainable, inclusive, and resilient development.

**Key areas** of the call include the circular economy and waste management, renewable energy and energy efficiency, urban greening and nature-based solutions, climate-smart agriculture, water and air quality, sustainable mobility and low-carbon transport, eco- and agro-tourism, digital transformation and citizen science for sustainable development, green skills and vocational education, eco-entrepreneurship and sustainable services, and other climate-related issues.

### Specific Themes and Objectives of the Call:

#### Lot 1. Green Demonstrators and Practical Pilots

- Support the design and implementation of community-driven demonstrators (e.g., green neighborhoods, Climate-Smart Agriculture (CSA) farms, eco-tourism pilots, sustainable hotels/restaurants, green schools, green technology) that showcase practical and replicable eco-smart solutions.
- Pilot waste circularity and resource efficiency initiatives, including composting, recycling/upcycling hubs, and creative waste-to-value models.
- Ensure demonstrators include a capacity-building and/or awareness-raising component so that local communities are equipped to maintain, replicate, and share solutions.

#### Lot 2. Digital Innovation and Smart Solutions (incl. Citizen Science)

- Promote the wider use of electronic services across all sectors to support the green transition and reduce environmental footprint in target municipalities. Where possible, collect, structure, and publish user feedback to ensure transparency and continuous improvement.
- Support the development of new electronic services that contribute to the green transition while also enabling the creation of innovative businesses and services, leveraging digital tools to drive sustainability, reduce environmental impact, and open new opportunities for green economic growth.
- Promote the use of digital tools and digital literacy, open data platforms, and smart technologies for environmental monitoring, waste and water management, and urban mobility.

- Encourage citizen science and participatory mapping (air quality, flood-prone zones, urban heat islands, biodiversity) to generate locally relevant data for decision-making, advocacy and awareness.
- Engage youth through interactive trainings and workshops, hackathons, innovation labs, and digital literacy programs to co-create climate-smart and mobility-related e-solutions (e.g., smart sensors, community car share, ridesharing apps, municipal transport tracking).

### **Lot 3. Green Skills and Vocational Education**

- Support creation or strengthen VET and skills development programs to prepare local communities for green jobs in renewable energy, energy efficiency, eco-tourism, the circular economy and other related topics.
- Promote craftsmanship and practical skills in sustainable construction, repair culture, eco-materials, and waste-to-value crafts.
- Establish innovation labs, makerspaces, and fab-labs to nurture youth-led solutions for circularity, clean energy, and eco-entrepreneurship.

### **Lot 4. Eco-Entrepreneurship and Sustainable Services**

- Foster the development of eco-enterprises and community-based green businesses in areas such as eco-tourism, agro-tourism, circular economy, low-carbon services and waste-to-value crafts.
- Support CSOs and NGOs in creating eco-services (e.g., waste separation/collection, composting, eco-packaging, food waste reuse, energy audits) as new and sustainable income sources.
- Strengthen eco-entrepreneurs through mentorship, business incubation, market access, branding, and eco-certification schemes.

### **Lot 5. Community Climate Resilience and Sustainable Living**

- Advance community-based climate adaptation initiatives that address flooding, water scarcity, air pollution, heat stress, and disaster risk (e.g., rain gardens, permeable pavements, water harvesting, disaster alert systems).
- Promote sustainable water and resource management through greywater recycling, participatory water quality monitoring, and community-driven water conservation.
- Support clean mobility and low-carbon transport initiatives, including e-bikes, shared EVs, car-sharing schemes, bike-to-work campaigns, and charging infrastructure.
- Improve public health and well-being by tackling air pollution, noise, and other environmental pressures through nature-based and technological solutions.
- Encourage inclusive participation of communities, schools, and local groups in designing greener, more resilient neighborhoods and sustainable lifestyles.

### **Lot 6. Green Leadership Fellows for Climate Change**

Green Leadership Programme participant CSOs from the Samegrelo region are supported to:

- Increase public knowledge on climate change, its impacts, and the importance of adopting sustainable practices in key sectors such as waste management, energy use, and other green transition issues.
- Implement practical projects that demonstrate green solutions at the community or local level, particularly in areas like waste reduction, energy efficiency, and circular economy initiatives.
- Strengthen community resilience by enhancing preparedness and adaptive capacities for climate-related risks (e.g., floods, heatwaves, disasters) through community-driven solutions, early warning systems, and resilient infrastructure.
- Promote sustainable lifestyles and eco-tourism by supporting initiatives that reduce environmental impact while fostering sustainable tourism and cultural practices.

**Priority will be given to proposals that:**

- Contribute to the implementation of Community-Driven Eco-Smart Portfolios by offering practical, replicable, and sustainable green initiatives.
- Demonstrate innovative solutions grounded in a preliminary analysis of local green transition needs, with a strong focus on vulnerable groups (women, IDPs, youth, etc.).
- Actively engage local communities and neighborhoods in both design and implementation, ensuring capacity-building and long-term ownership.
- Integrate digital tools and approaches where relevant to improve data collection, management, analysis, and informed decision-making.
- Include a clear and realistic crowdfunding component, mobilizing about 5% of the project budget through community-based fundraising, in addition to the requested grant amount.

**Note regarding crowdfunding component of the proposals:** The winning proposals will receive additional tailored training and mentorship on crowdfunding from UNDP/GFP, including guidance on developing compelling messages, designing and launching campaigns, and selecting appropriate fundraising platforms. While applicants are encouraged to describe their crowdfunding strategy in the proposal — outlining the approaches they plan to use, the audiences they intend to target, and the mechanisms to motivate contributions — they should also specify the types of expenses to be covered through crowdfunding, which must be clearly reflected in the project budget.

**Important:** The inclusion of a crowdfunding or community fundraising component will be considered an asset in the evaluation process. The absence of such a component will not disqualify an application for consideration.

### 3/FINANCING SCHEME AND INELIGIBLE COSTS

**For Lot 1,** applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 10,000
- **Maximum amount:** USD 25,000

**For Lot 2,** applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 10,000
- **Maximum amount:** USD 25,000

**For Lot 3**, applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 10,000
- **Maximum amount:** USD 25,000

**For Lot 4**, applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 10,000
- **Maximum amount:** USD 25,000

**For Lot 5**, applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 5,000
- **Maximum amount:** USD 15,000

**For Lot 6**, applicants may submit proposals within the following minimum and maximum amounts requested from UNDP Georgia:

- **Minimum amount:** USD 5,000
- **Maximum amount:** USD 10,000

Applicant organizations should submit proposals with justified and realistic budgets.

In addition, applicants are encouraged to demonstrate a commitment to mobilizing about **5% of the proposed project budget through crowdfunding or other community-based fundraising mechanisms, in addition to the requested grant amount**. This may include both **financial contributions and in-kind support provided directly by community members** (and not by the project team), to enhance ownership, sustainability, and community engagement in the proposed initiatives.

**In this regard, private sector contributions are highly encouraged** and will be considered an advantage, as they demonstrate cross-sectoral collaboration and strengthen the potential for scaling successful solutions.

Notably, proposals that incorporate **strong co-financing mechanisms** — such as crowdfunding contributions, community-based fundraising, in-kind community support, or private-sector participation — will be particularly appreciated.

**Note:** The inclusion of a crowdfunding or community fundraising component will be considered an asset in the evaluation process. The absence of such a component will not disqualify an application for consideration.

If the applicant organization is unable to secure the targeted crowdfunding amount which was committed in the proposal, it remains the grantee's responsibility to ensure that all activities originally designated for coverage through the raised funds are fully implemented.

Ineligible costs are:

1. debts and debt service charges (interest).
2. provisions for losses or potential future liabilities.
3. costs financed by another action or work programme receiving EU and UNDP funding.
4. purchases of land or buildings.

5. purchase of luxury goods and gambling equipment.
6. purchase of used equipment.
7. currency exchange losses.
8. related to any type of maintenance.
9. overheads.
10. credit to third parties.
11. salary costs of the national and sub-national public authorities personnel.
12. salary costs for personnel (including administrative costs), if such costs exceed 30% of total project costs.
13. related to participation in workshops, seminars, conferences and congresses not directly connected to the project.
14. scholarships for studies or training courses.
15. any indirect costs.

*Note: Successful applicant(s) may be subject to receiving guidance from the GFP project team on implementation modalities of their projects that might affect the scope, timeline and budget of the applications – subject to further negotiations.*

*Note: Other restrictions may apply, specified before selection of successful projects*

#### 4/WHO CAN APPLY

##### **General Eligibility (applies to all lots):**

Application for this grant competition can be submitted by civil society organizations (CSOs), community-based organizations, think tanks or academia.

To be eligible for the grant competition, applicants from civil society organizations (CSOs), community-based organizations, think tanks or academia shall meet the following criteria:

- **Be a non-governmental non-profit organization<sup>1</sup>** and provide an organization's **registration certificate (Extract from National Public Registry) and statute.**
- Have experience of working on **green transition, green innovation, climate-related issues, digital and smart solutions, circular economy local development, and/or green skills development/professional education.**

All applicant organizations must demonstrate proven experience and capabilities in carrying out climate action-related interventions, including but not limited to community mobilization, socio-economic development actions, measures related to social inclusion and support of disadvantaged groups (youth, women, PWDs, IDPs, ethnic, religious, sexual and other minorities).

Coalitions (based on co-application) with NGOs and the private sector are allowed and encouraged.

Each applicant organization may submit **one application per lot**. However, each organization can submit applications for a **maximum of three lots in total** within this call.

##### **Additional eligibility criteria for Lot 6:**

Applicant organization should be a member of the Green Leadership Programme Alumni Network established under the Greening the Future project (GFP).

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<sup>1</sup> Municipal n(n)le-s are not allowed to submit the application.



## 5/IMPLEMENTATION LOCATION(S) AND DURATION

Activities of Eco-Smart Initiatives grants should be implemented **within the administrative boundaries of the municipalities of Khobi and Poti.**

Duration of the activities within the grant application **shall not exceed 7 months**, counted from the date of the agreement signature to the date when all relevant activities have been successfully completed, reported and accepted by the UNDP/GFP Project (Note: per grant agreement 1 month (on top of the 6 months of grants implementation) should be allocated for final reporting to the UNDP/GFP Project).

It is anticipated that, **on average, two grants will be financed per lot.** However, UNDP reserves the right to issue more grants or no grants at all under any given lot, depending on the quality of proposals and the results of the evaluation process.

## 6/PROCEDURES OF GRANT PROPOSAL SUBMISSION

Those willing to participate:

- Must submit a filled Grant Application form (See Annex 1) in line with the goals and directions determined in this Call of Proposals and provide, as an attachment to the application additional documents:
  - Extract from the National Public Register for primary and (if applicable) for co-applicants, confirming their non-governmental and non-profit organization status
  - Statute of the primary applicant
  - Company profile confirming experience of working on **green transition, green innovation, climate-related issues, digital and smart solutions, circular economy local development, and/or green skills development/ professional education.**
  - Partnership Memorandums with partner organization(s) (if applicable);
  - Note from the Revenue Service on tax obligations.

Winning organizations will have to open a dedicated bank account, which will be used only for grant project operations, and will have to submit information on the requisites of such a bank account to enter into an agreement with UNDP.

Please send filled application materials electronically to the following e-mail: [teona.turashvili@undp.org](mailto:teona.turashvili@undp.org) in PDF (signed and stamped) and word formats. **The subject line should read: "CoP Application – Eco-Smart Initiatives in Khobi and Poti".**

**Deadline for submission of applications for grant proposals is October 20, 2025, 18:00** (Tbilisi time and date). The grant proposals received after the deadline will not be admitted and considered. **Applicant(s) are strongly advised not to wait until the last day to submit** application, since heavy Internet traffic or a fault with the Internet connection (including electricity failure, etc.) could lead to difficulties in submission. **If additional clarifications are required, questions can be sent to the same email address indicated above, no later than 10 days before the deadline for the submission of applications. Answers to questions will be provided within 3 working days no later than 3 days before the deadline for the**

submission of applications. The subject line should read: “Question(s) for CoP Application – Eco-Smart Initiatives Grants in Khobi and Poti”. All questions and answers related to this CfP will be anonymized and published on October 15, 2025.

Note: Consultation meeting with interested applicants on the preparation of the applications for grant proposal idea will be held on **October 9, 2025, at 11:00** via <https://undp.zoom.us/meeting/register/U8EOEtKtSv6W9sDdaUEWDQ>

## 7/SELECTION PROCESS

All grant proposals will be reviewed by the Evaluation Committee comprised of the representatives of relevant UNDP representatives. The Evaluation Committee will assess proposals according to the evaluation criteria:

	Selection Criteria	Selection Criteria Description	Score Percentage
1.	<b>Applicant's and its team's experience and management</b>	The applicant organization(s)'s and its team's experience in working on <b>green transition, green innovation, climate-related issues, digital and smart solutions, circular economy, local development and/or green skills development/ professional education</b> . Project management arrangements are sound.	Max. 15%
2.	<b>Relevance of the grant</b>	The grant proposal is relevant to: (1) the objectives and priorities of the call for proposals; (2) particular needs and constraints of the target territories and groups; (3) proposal design reflects a robust analysis of the problems involved, and the capacities of the relevant stakeholders. Where relevant, the proposal focuses on Green Demonstrators – small-scale, holistic initiatives that showcase practical and replicable solutions in real-life community settings. While reference initiatives are provided for guidance, the list is not exhaustive, and applicants are encouraged to propose their own innovative initiatives.	Max. 20%
3.	<b>Methodology</b>	<ul style="list-style-type: none"> <li>- The grant proposal is technically accurate and consistent.</li> <li>- The grant management has a good understanding of grant proposal goals, the grant implementation plan clearly demonstrates how it will support the achievement of the grant goals.</li> <li>- Design of the interventions is coherent.</li> <li>- Action plan for implementing the action is clear, feasible and time realistic.</li> <li>- Beneficiaries are clearly defined and strategically chosen and include disadvantaged groups.</li> <li>- The grant contributes to the implementation of Community Driven Eco Smart Portfolios, Poti and Khobi municipalities' green transition and makes a positive impact on the local population in one or more of the following: environmental, local economy, and social areas.</li> </ul>	Max. 15%

	Selection Criteria	Selection Criteria Description	Score Percentage
4.	<b>Sustainability and transferability</b>	The grant proposal is sustainable, and its further development, replication and transferability of the results is possible	Max. 15%
5.	<b>Engagement of local communities</b>	The grant proposal is designed to engage all relevant local stakeholders and communities, especially women, youth, IDPs.	Max. 10%
6.	<b>Risk Management, monitoring and evaluation mechanisms</b>	Risk assessment and management tools, as well as grant monitoring and evaluation mechanisms, are well-defined and demonstrate realistic capabilities in risk management. Logical Framework includes a credible baseline, targets and sources of verification.	Max. 5%
7.	<b>Grant budget</b>	The grant budget is relevant and in line with the proposed work plan and set indicators. In case an application includes crowdfunding component of about 5% of the requested budget, the applicants are expected their proposal to include a clear and feasible strategy for raising approximately 5% of the total grant budget through crowdfunding or other community-based fundraising mechanisms, in addition to the requested grant amount. Please note that the inclusion of a crowdfunding or community fundraising component will be considered an asset in the evaluation process. The absence of such a component will not disqualify an application from consideration. In case of existence of the crowdfunding component, its plan should clearly outline the target contributors, outreach methods, and approaches to motivate participation. Applicants are encouraged to actively engage the private sector — whether through financial contributions, in-kind support, or partnerships.	Max. 20%
<b>TOTAL</b>			<b>Max. 100%</b>

All decisions on the selection of grant proposals will be made within approximately 20 working days after the **closing date for applications**. An applicant is considered as a winner and will be invited to conclude the relevant agreement within 3 weeks after receiving the notification if:

- an applicant received at least 50% of scores for each selection criteria and 70% or higher of the total scores;
- and the applicant's scores are competitive and higher than those of other applicants.

Each applicant organization may be awarded grants under a maximum of two different lots. However, within each lot, the same organization can be awarded only one grant. It is anticipated that, **on average, two grants will be financed per lot**. However, UNDP reserves the right to issue more grants or no grants at all under any given lot, depending on the quality of proposals and the results of the evaluation process. UNDP will be signing a Low Value Grant (LVG) Agreement with the winning applicants.

**Grant Application(s) will not be further considered and will be disqualified if:**

- Applicant presents a proposal (duplicate) already financed by any other project.
- It is provided by the non-eligible entity.

- It does not comply with the primary and specific objectives, priorities, and instructions provided in this announcement.
- It is not consistent with the UNDP/GFP project document.
- If the proposal includes the ineligible costs.

## 8/GENERAL METHODOLOGY/APPROACH CONSIDERATIONS

### Types of Activities to be Funded:

Some of the interventions and activities within **Community Driven Eco-Smart Cities Portfolios**<sup>2</sup> include, but are not limited to, the following types of activities:

### Community Climate-Resilience, Sustainable Living Environments and Urban Nature-Based Solutions (NBS)<sup>3</sup>:

- Green neighborhoods' demonstrators, including in IDP communities, city and rural neighborhoods, schools, such as community gardens, urban farms, green roofs (including rooftop gardens, bee-friendly roofs), vertical and modular green walls, urban forests, and pocket parks to cool neighborhoods, reduce urban heat island effect, absorb carbon, improve air quality, and increase biodiversity.
- Apply NbS like rain gardens, permeable pavements, green buffers, vegetated swales, and sustainable drainage management and rainwater harvesting systems to reduce flooding risks and manage stormwater.
- NbS for guest houses and small hotels, incorporating rooftop gardens, rainwater systems, and energy-efficient design.
- Community composting demonstrators (in neighborhoods and/or schools to recycle organic waste into compost).
- Community-based disaster risk reduction initiatives, including early warning systems, disaster alert apps and neighborhood alarm networks. Smart water sensors, sump pumps, and other flood-protection technologies.
- Traffic management solutions that could reduce mobility challenges, noise and pollution

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<sup>2</sup> You can find more about UNDP's portfolio approach here: a) [Systems & Portfolios | United Nations Development Programme](#)

b) [https://www.undp.org/sites/g/files/zskgke326/files/2025-08/undp\\_modernizing\\_development\\_introducing\\_portfolios\\_2025.pdf.pdf](https://www.undp.org/sites/g/files/zskgke326/files/2025-08/undp_modernizing_development_introducing_portfolios_2025.pdf.pdf)

<sup>3</sup> Information about potential inspirational examples can be found here:

a. [News & Blogs | Meristem Design](#)

b. [Sustainable City Lesson from Europe 1: bees, birds and biodiversity - Brad Pettitt](#)

c. [Composting in Paris: Neighborhood Gardens & Community Efforts - HiP Paris Blog](#)

d. [How Paris Stays Green - Urban Composting: Yes, we can! city - Cook'n With Class Paris](#)

e. [Sustainable city - Wikipedia](#)

## Smart City and Digital Transformation<sup>4</sup>

- Digital literacy and awareness-raising: training programs, workshops, and campaigns to build community skills in using digital tools and increase awareness of digital services.
- Citizen science initiatives: community-led data collection and monitoring in fields such as environment, health, and social welfare and other relevant fields, supported by digital tools and platforms. (for example, Smart waste management solutions, digital waste tracking).
- Youth engagement: initiatives that empower young people to act as digital ambassadors, trainers, or innovators, especially in rural and underserved areas. (Youth community engagement includes service and advocacy such as volunteering, community cleanups, environmental activism, leadership and decision-making, hackathons, digital innovation labs etc).
- Digital data collection and analysis tools: development or deployment of statistical data production frameworks, mobile and other types of surveys and feedback tools, online reporting systems and innovative and simple to use digital and mapping tools.
- Open data platforms and dashboards: creation of user-friendly online dashboards, interactive maps, or open portals to make national and local indicators accessible and understandable for communities and the private sector, with the focus on empowering economic activity.
- Community-driven monitoring of indicators: activities that help track national or local indicators (for example: environmental quality, climate change, health, or social inclusion) with citizen input.

## Circular Economy & Waste Management<sup>5</sup>

- Campaigns on waste reduction, repair culture, and reuse practices.
- Citizen-driven waste audits.
- Digital mapping of illegal dumpsites or recycling hotspots.
- Upcycled or remanufactured production (furniture, décor, clothing and etc), reuse/upcycling/recycling/repair services and manufacturing.
- Apps connecting residents with local repair/reuse initiatives.
- Community composting sites in gardens, IDP settlements, schools, colleges, HORECA, and other relevant locations, and waste separation bins (including smart bins that track usage).
- Reverse vending machines for bottles and cans with reward systems.
- Biodegradable packaging production

## Energy Efficiency & Renewable Energy

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<sup>4</sup> Information about potential inspirational examples can be found here:

- a. [DIY Pollution Sensor](#)
- b. [Citizen science projects](#)
- c. [Green projects in Amsterdam](#)
- d. [Tech City Lab](#)
- e. [Youth Engagement](#)

<sup>5</sup> Information about potential inspirational examples can be found here:

- a. [Biowaste audits in Skopje | Data Futures Exchange](#)
- b. [Zero waste addresses in Paris and Île-de-France | Zero Waste Paris](#)

- Develop and scale affordable energy-efficient, solar and wind powered solutions, water filtration systems, water pumps in villages/IDP settlements, solar-powered streetlights, charging stations, community solar micro-grids for guest houses, water heating systems, small-scale urban suitable wind turbines for neighborhoods, IDP settlements, schools, HORECA.
- Citizen tracking of energy usage patterns for households.
- Apps showing real-time energy savings and eco-tips.

### **Eco-Tourism, Agro-Tourism & Sustainable Lifestyles, Green transition of the HORECA sector**

- Sustainable/Green hotel/Airbnb demonstrators.
- Sustainable/Green restaurant demonstrators. Implementation of eco-tourism practices
- Networks of green guest houses adopting low-waste, energy- and resource-efficient practices.
- Mapping of eco-tourism routes, sustainable businesses, and low-carbon mobility options.
- Self-guided eco-tourism apps with QR-coded routes and sustainable shopping guides.
- Energy audits and improvement of energy footprint through local solar installations, smart sensors and improving thermal characteristics of buildings
- Waste collection, separation and management, including the establishment of compost boxes or the collection of specific waste to support the creation of local waste entrepreneurs (coffee grinds, etc.)
- Flood management at the local level using both green infrastructure (swales/ green spaces and rainwater collection) as well as solar pumps. Sustainable water management practices to reduce water footprint
- Food waste management practices and waste upcycling
- Complementing existing vocational training with relevant sustainability courses and practices, such as sustainable hotel/restaurant management, sustainable building practices, smart energy technicians, etc.
- Support in the development and introduction of nature-based experiences and services.

### **Climate-Smart Agriculture (CSA)<sup>6</sup>**

- Demonstrator farms for CSA practices.
- Rainwater harvesting tanks, vegetated swales, and retention ponds.
- Solar-powered cold storage, dryers, and renewable-powered processing units.
- Community-led soil moisture and rainfall monitoring networks.
- Smart irrigation, solar-powered irrigation pumps, and automated irrigation systems to enhance smart irrigation.
- Apps for farmers to track water/energy use and connect with markets.

### **Water Resources**

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<sup>6</sup> Information about potential inspirational examples can be found here:

a. [Findhorn Ecovillage - Wikipedia](#)

- Participatory water quality monitoring and community-driven demonstrators of sustainable water management solutions.
- Greywater recycling and decentralized wastewater treatment pilots.

#### **Air Quality & Public Health**

- Community-driven air quality monitoring (sensors in schools/markets).
- Awareness campaigns on the links between pollution and health.
- Clean mobility pilots (bike-to-work campaigns, e-mobility sharing hubs).

#### **Sustainable Mobility & Low-Carbon Transport<sup>7</sup>**

- Pilots with e-bikes, shared mobility, EV charging stations.
- Digital apps for ridesharing and reducing transport emissions.

#### **Green Skills Craftsmanship**

- Short-term VET skills development programs in cooperation with local professional education colleges with the aim of greening existing VET education programs, introducing new short-term (re)training programs, or delivering green certification programs.
- Green Energy Technicians: Vocational specialization covering solar installation, energy audits, IoT energy optimization, and e-waste repair.
- Craftsmanship & Green Skills Workshops: Short-term community workshops in sustainable building, eco-crafts (bioplastics, mycelium furniture, kombucha leather), and repair culture.
- Youth Innovation Labs: Establish climate hubs where youth co-create solutions (hackathons, makerspaces, fab-labs with circularity focus).

#### **Eco-Entrepreneurship<sup>8</sup>**

- Support for incubating community-based green enterprises (e.g. eco-tourism services)
- Support for NGOs and civic groups to develop new eco-services (e.g., waste separation/collection, composting, food waste reuse, eco-packaging, energy audit services) as a sustainable income source for civil society actors
- Support in developing green business models that connect to wider markets (branding, digital sales platforms, eco-certification of products and services).

**Applicants are encouraged to build on the potential activities outlined in this document, while also proposing new and innovative ideas that contribute to the implementation of Community-Driven Eco Smart Portfolios and advance the green transition in Poti and Khobi municipalities.**

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<sup>7</sup> Information about potential inspirational examples can be found here:

a. [Provide shared mobility for closed communities with the WeGo platform](#)

<sup>8</sup> Information about potential inspirational examples can be found here:

a. [Company - Krill Design](#)

b. [Contemporary Jewelry Made from Waste - Design Milk](#)

c. [Greenbizz - The One-stop-shop for your sustainable initiative](#)

**In the case of green demonstrators and pilot initiatives, applicants are particularly encouraged to integrate a strong capacity-building component to enable local communities to maintain and manage these solutions, and to share their experience and practices with other communities.**

## 9/MONITORING AND REPORTING

Any key changes to your organization that may affect the implementation of the proposed grant must be notified to the GFP team.

Contracted applicants will be required to submit interim and final reports (both financial and narrative) in line with requirements and procedures set forth in the grant agreement. Reports should provide the evidence on:

- Progress against agreed milestones, outcomes and indicators
- Expenditures of the grant

The GFP team will monitor progress by assessing reports and may conduct site visits or request records to confirm details of the report if necessary. The GFP team may also seek further information within a year after the completion of the grant implementation for the assessment of achieved results.

Contracted applicants must discuss any reporting delays with the GFP team as soon as they become aware of them.

### 9.1/INTERIM PROGRESS REPORT

Interim progress reports must:

- Include evidence of the progress towards completion of agreed activities, outcomes and indicators
- Be submitted by the report due date
- Provide a financial report reflecting expenditures incurred against the agreed grant budget within the reporting period (to be accompanied by the bank statement demonstrating utilization of received funding).

### 9.2/FINAL REPORT

When grant activities are completed, the grantee shall submit a final report that:

- Describes in a clear and detailed manner how outcomes have been achieved (what and how) as well as any objectively identified challenges affecting the achievement of these outcomes (if any)
- Provides any document/information confirming the completion of grant activities
- Includes the agreed evidence as specified in the grant agreement
- Provides financial report reflecting expenditures incurred against agreed grant budget.



### 9.3/FINANCIAL REPORTING

Financial reports are prepared and submitted in line with UNDP's standard procedures and requirements laid down in the grant agreement. Each report should include total eligible expenditure incurred with respective bank statements.

### 10/VISIBILITY

Selected organization(s) must take all necessary steps to publicise the fact that the Government of Denmark has financed the grant projects and must strictly comply with the Government of Denmark and UNDP Communication and Visibility Guidelines and Standards.

### 11/ IMPORTANT ADDITIONAL INFORMATION

UNDP implements a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical practices, and obstruction. UNDP is committed to preventing, identifying and addressing all acts of fraud and corrupt practices against UNDP as well as third parties involved in UNDP activities. (See

<https://www.undp.org/content/dam/undp/library/corporate/Transparency/UNDPAntiFraudPolicyEnglishFINA%20June2011.pdf>

<https://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions> for full description of the policies).

In responding to this Call for Proposals, UNDP requires all Proposers to conduct themselves in a professional, objective and impartial manner, and they must at all time hold UNDP's interest paramount. Proposers must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. All Proposers found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Proposers, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:

- Are or have been associated in the past, with a firm or any of its affiliates which have been engaged UNDP to provide services for the preparation of the design, Terms of Reference, cost analysis/estimation, and other documents to be used in this competitive selection process;
- Were involved in the preparation and/or design of the programme/project related to the services requested under this Call for Proposals; or
- Are found to be in conflict for any other reason, as may be established by, or at the discretion of, UNDP.

In the event of any uncertainty in the interpretation of what is potentially a conflict of interest, proposers must disclose the condition to UNDP and seek UNDP's confirmation on whether or not such a conflict exists.

## Grant Application Form

## 1. General Information:

Grant Proposal Title	
Name of applicant organization, registration date, identification number, address, e-mail	
Name and last name of authorized representative(s), personal identification number, and contact information (mobile phone number, e-mail) <sup>9</sup>	
Identification data, address and contact information of partner organization(s) <sup>10</sup>	
Tentative duration of the grant: start and end dates (dd/mm/yyyy)	
Target location/area of the grant (community, village, municipality, etc.)	
Goal of the grant (impact your organization is seeking to achieve)	
Grant beneficiaries (groups/entities who will directly benefit from the action at the action purpose level) and their number	
Number of engaged persons <sup>11</sup>	
Critical Assumptions (Describe your best estimate of the conditions that will prevail during the grant activities and affect grant implementation)	
Amount of funds (in USD) requested within the grant proposal by the applicant	
Amount of funds (in USD) co-financing by the applicant, crowdfunding or any other third party as directed by Call for Proposals	
Total amount (budget in USD) of the grant <sup>12</sup>	
Signature of an authorized representative	

<sup>9</sup> Information indicated in this entry will be used to contact applicant during the project proposal consideration process

<sup>10</sup> This entry shall be filled out in case of partner organization/organizations

<sup>11</sup> Describe how many persons will be engaged in the grant implementation, including gender distribution.

<sup>12</sup> This entry shall indicate the amount requested by the applicant for grant funding and summed amount of co-sponsorship/co-financing.

Lot(s) this grant application is/are relevant to	
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2. **Grant Strategy (maximum 400 words):** (The overall approach, goal and summary of the proposed grant, including how the proposed activities fit into the applicant organization's own programming and respond to the green transition needs of Khobi and Poti Municipalities. Factors to consider include whether the proposed grant will stand alone or will be implemented as part of a larger strategy(is), and how results will feed into longer-term programs or plans of other entities).
3. **Company Profile, Background and Relevant Capability (maximum 300 words):** (The background history of the primary applicant, as well as the previous experience of working on green transition, green innovation, climate-related issues, digital and smart solutions, circular economy and/or local development. Please explain experience by years and cases, as well as demonstrate the capability to implement similar projects.)
4. **Purpose of the Grant (maximum 250):** (The overall goal and specific goals and objectives of the proposed grant)
5. **Justification for intervention and needs assessment summary (maximum of 300 words):** (A compelling justification should clearly answer: Why here? Why now? Why this intervention? Why your organization? What's the connection between the proposed grant and the objectives and directions declared in the Call for Proposals? Please describe the problem, need or challenge the grant intends to address as specific as possible in relation to this Call for Proposals)<sup>13</sup>
6. **Local community engagement (maximum 400 words):** (Local community 'vision' for change, how grant is driven by local citizen and how they will be engaged in grant implementation? How will members of the wider community be effectively engaged in this process?)
7. **Methodology (maximum 500 words):** (What kind of methodology will be used by the applicant and how will they contribute to the achievement of the goals of the Call for Proposals, including evidence that the grant proposal is designed to find new or alternative green transition solutions to the underlying challenges and opportunities in the specific context of the local vulnerable communities):
8. **Description of the Grant Results and Activities:**
  - 7.1. **Describe in the narrative form expected results (outputs) and activities that lead to outputs (maximum 500 words)**
  - 7.2. **Provide the logical frame of the Grant results in the following form:**

Expected outputs	Indicator	Baseline <sup>14</sup> (Value, Year)	Targets	Means of verification
	1.1/Indicator	Baseline 1.1	Target 1.1	

<sup>13</sup> You may submit main findings of needs assessments reports conducted by your organization or any third party to support justification (if any)

<sup>14</sup> If possible, highly encouraged.

Expected outputs	Indicator	Baseline <sup>14</sup> (Value, Year)	Targets	Means of verification
Output 1	1.2/Indicator	Baseline 1.2	Target 1.2	
Output 2	Indicator 2.1 Indicator 2.2	Baseline 2.1 Baseline 2.2	Target 2.1 Target 2.2	
etc.				

### 7.3. Workplan:

	Year					
Description of Activities	Month (indicate)	Month (indicate)	Month (indicate)	Month (indicate)	Month (indicate)	Month (indicate)
Output 1						
Activity 1.1						
Activity 1.2, etc.						

9. **Detailed information on grant beneficiaries (maximum 400 words):** (Please describe and define grant target groups, direct and indirect beneficiaries, age and gender distribution, their needs and constraints, and state how the grant will address these needs)
10. **Crowdfunding and Community-Based Fundraising Strategy (maximum 400 words):** (Please describe your strategy for mobilizing about 5% of the total project budget through crowdfunding or other community-based fundraising mechanisms, in addition to the requested grant amount (in case your proposal includes crowdfunding component). The response should outline target contributors (e.g., community members, private sector, diaspora, individuals), proposed outreach and communication methods, and approaches to motivate participation. Applicants are encouraged to describe both financial and in-kind contributions expected from the community, and how these efforts will enhance ownership, sustainability, and long-term impact of the initiative. Contributions from the project team itself will not be considered as part of this requirement.)
11. **Management Arrangements (Maximum 250 words):** (Please describe the management arrangement of the grant. Outline roles and responsibilities of partner(s) (if applicable) and respective management staff: their positions and roles in the grant)

## 12. Budget

To be filled per template below, including the information on co-financing:

GRANT BUDGET							
#	Activities/Sub-activities	Unit	No. of Units	Unit rate	Total UNDP Grant	Total Co-sponsorship / co-finance / Crowdfunding	Total Grant amount
<b>Output 1 (Please indicate the title of the Output)</b>							
1.1	Please indicate the name of each activity						
1.2							
1.3							
1.4							
<i>Note: Please insert as many rows as needed</i>							
<b>Total for Output 1</b>							
<b>Output 2 (Please indicate the title of the Activity)</b>							
2.1	Please indicate name of each activity						
2.2							
2.3							
2.4							
<i>Note: Please insert as many rows as needed</i>							
<b>Total for Output 2</b>							
<i>Note: Please insert as Outputs as needed</i>							
<b>Grant Management/Administration</b>							
3.1							
3.2							
3.3							
<b>Total for Management/Administration</b>							
<b>Grand Total</b>							

**13. Describe the roles of partner organization(s) (if applicable) and show the outcomes of their engagement (maximum 100 words)**

**14. Describe activities (maximum 250 words) related to visibility and communication of the project to broader audience**

**15. Risk management** – please describe those events, which might affect the achieving of the grant results and indicate possible actions to mitigate those risks. Risks include security, financial, operational, social and environmental or other risks.

<u>Risks</u>	<u>Risk mitigation actions</u>	<u>Risk owner</u>
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1/		
2/		

- 16. Business model of grant sustainability, scalability possibility, transition/exit strategy (maximum 250 words):** (Please verify how the grant sustainability will be ensured after completion of the grant, including during the implementation period. In terms of sustainability please provide the possibility of grant reoccurrence and replication in other places)