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| Call of External Audit Service  SOS Children’s Villages GEORGIA  cid:image001.jpg@01D2102F.731E5240 |

Title: **Call for External Audit Service**

Provided by: **SOS Children's Villages Georgia**

Deadline:**17 November, 2023**

SOS Children’s Villages GEORGIA is seeking to pre-qualify a certified audit company to conduct external audit/ Expenditure Verification of the project**: “Strengthened families and empowered youth for social and economic development in Zugdidi”** for the period of December 1, 2023 to December 31, 2025 with renewable contracts based on performance.

The project is financed by **Austrian Development Agency (ADA) and SOS Children’s Villages Austria.**

**Requirements:**

1. Background information on the audit company: Details of company’s experience in providing auditing services to organizations in the not-for-profit sector, especially international organizations;
2. Methodology to be used: Describe how your company will approach the audit of the organization;
3. Describe how and why your company is different from other organizations being considered, and why our selection of your company as an independent auditor is the best decision we could make;
4. Registration details of the company with relevant regulatory authorities;
5. Provide at least 3 references from not-for-profit organizations that you’ve conducted audit for in the recent years and are still your clients;
6. Provide names and resumes of key personnel that will conduct the audit.
7. Include estimated on site time required to complete the services.
8. Include fee proposal (fee per year) to complete the services outlined in this request.
9. For more details, the Guidelines for Expenditure Verifications of projects (co-)financed by the Austrian Development Agency (ADA) and is External audit terms of Reference document are attached.

**Locations of Assignments:**

The audit has to take place in Zugdidi in the period **January-February, 2024** for the first [**2023**] year. The audit for the second [**2024**] and the third year [**2025**] must be carried out between January and February respectively in 2024 and 2026 *(the exact schedule will be defined before the contract is signed).*

**Timeframe:**

The first draft report is to be expected by **6th of March, 2024**; the final audit report by **15th of March, 2024** for the first year [2023].

The audit for the second [2024] and the third year [2025] must be carried out between January and February respectively in 2024 and 2026 (*before the contract is signed, the exact deadlines for submitting the reports will be specified).*

**Selection Criteria:**

* Verification by SOS Children’s Villages Austria
* Quality of technical proposal
* Competitiveness of financial proposal

The application has to be submitted via email to the following e-mail address: [contact@sos-kd.ge](mailto:contact@sos-kd.ge)

Please indicate under the subject: **Audit–ADA project**

**http://www.sos-childrensvillages.ge**

Please note that only shortlisted companies will be contacted.    
 **Closing date:** **17th of November, 2024**, **12:00 PM**

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| SOS Children’s Villages Georgia is a non-governmental, non-political and non-profit organization and an active member of the international umbrella organization of SOS Children’s Villages International, which is active in 133 countries. SOS Children’s Villages Georgia is functioning on the basis of the statute of the international organization and is operated in the country from 1989.  The aim of the organization is to protect the rights of the children/youth at risk of losing and deprived of parental care. Through various programmes and services SOS Children’s Villages Georgia assists children by provision of family strengthening support, alternative care and educational programmes. In addition, the association actively collaborates with governmental and non-governmental organizations as well as public institutions to advocate for the rights of socially needy children and their families.  All programs and projects implemented by SOS Children’s Villages Georgia are in compliance with the principles of the UN Convention on the Rights of the Child and Child Welfare Policy. |