**Budget Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget line name** | **Inception** | **Inquiry** | **Analysis & Synthesis** | **Reporting** |
| Fees for one evaluator | # days | # days | # days | # days |
| Total Amount in euro | Total Amount in euro | Total Amount in euro | Total Amount in euro |
| Travel and Subsistence Allowances |  |  |  |  |
| Other |  |  |  |  |
| **Total\*** |  |  |  |  |

*\*Prices should be presented in EUR, except VAT.*

**Workplan**

|  |  |  |
| --- | --- | --- |
| **Action** | **Responsible** | **Date[[1]](#footnote-1)** |
| Desk Study | Consultant |  |
| First interviews | Consultant |  |
| Submission of the draft inception report | Consultant |  |
| Inclusion of comments in the inception report | Consultant |  |
| Submission of the final inception report | Consultant |  |
| Field visit, interviews, etc., and feedback workshop | Consultant |  |
| Submission of the final draft report | Consultant |  |
| Presentation of the final draft report | Consultant |  |
| Inclusion of feedback in the final draft report | Contractor |  |
| Submission of the final evaluation report (hard copy and electronic copy) to the contractor | Consultant |  |

Authorized Signature {In full and initials}:

Name and Title of Signatory:

1. [↑](#footnote-ref-1)